

**Rauchholz Memorial Library Board Meeting
September 8, 2026 6:00 PM**

MEMBERS PRESENT: Samantha McKenzie Pamela Perry
 Sharon King James Murphy
 Diane Rath

MEMBERS ABSENT: Carl Bruse

ALSO PRESENT: BillieJo Bluemer, Library Director

CALL TO ORDER: The regular meeting of the Rauchholz Memorial Library Board was called to order by President S. King at 6:03 p.m.

APPROVAL OF AGENDA: D. Rath moved to approve the agenda.

PUBLIC COMMENTS: Amanda Sensabaugh expressed her appreciation for the delivery of books to school.

APPROVAL OF MINUTES: D. Rath made a motion to approve the minutes from the May 4, 2026 regular meeting as well as those from the May 12, 2026 restricted savings account special meeting. Motion carried.

BILLS AND EXPENDITURES: Following a brief discussion of increased insurance costs and coverage, bills were reviewed for May, June, July and August, 2026. P. Perry made a motion to pay those bills. A roll call vote was taken: S. McKenzie, yes; S. King, yes; P. Perry, yes; J. Murphy, yes; D. Rath, yes. Motion carried.

BUDGET REVIEW (FINANCIALS): B. Bluemer pointed out a budget adjustment regarding sick time/personal time. P. Perry moved to approve the financials for May, June, July and August, 2026. A roll call vote was taken: S. McKenzie, yes; S. King, yes; P. Perry, yes; J. Murphy, yes; D. Rath, yes. Motion carried.

DIRECTOR'S REPORT: B. Bluemer explained an investment option, and then gave her director's report (see attached).

COMMUNICATIONS: B. Bluemer reported on a meeting she had with R. Grose about a flat-rate increase in the Library's fiscal agreement with Richland Township.

OLD BUSINESS:

Library Renovations: B. Bluemer communicated that a complete move-out will be necessary before construction begins, and the Library will be relocated for approximately six months. Grants, liability, parking lot alterations and budget were also discussed. P. Perry moved that the Board pursue the renovation and addition with the Three Rivers Company and also shelving and moving services with

the Library Design Company. A roll call vote was taken: S. McKenzie, yes; S. King, yes; P. Perry, yes; J. Murphy, yes; D. Rath, yes. Motion carried.

Open House in Fall: B. Bluemer noted that the Library will hold an open house for the public to have the chance to meet the Board on the evening of October 28, 2026, and members of the Board were also invited to help at the Haunted House on the same day (3:00 to 8:00).

NEW BUSINESS:

Patron Card Applications: Use of patron's driver's license number was discussed, security of these numbers was reviewed, and the decision was taken to continue the use of these numbers.

Future Delivery of Board Packets: Given rising costs of mailing the monthly packets to the Board, B. Bluemer noted that it would be advantageous to email this information from now on.

Fremont Contract (expires 3/31/2027): The Fremont Township millage vote having been defeated, the Rauchholz Memorial Library Board sought direction for the future. S. McKenzie moved that she and J. Murphy draft a letter to clarify plans as well as to suggest future options. Motion carried.

PUBLIC COMMENTS: none

ADJOURNMENT: P. Perry made a motion to adjourn. Motion carried. Meeting adjourned at 7:21 p.m.

Respectfully submitted, James Murphy, Secretary