Rauchholz Memorial Library Board Meeting
November 2, 2026 6:00 PM

MEMBERS PRESENT: Samantha McKenzie, Sharon King, Carl Bruse, Pamela Perry, James Murphy, Diane Raths

ALSO PRESENT: BillieJo Bluemer, Library Director

CALL TO ORDER: The regular meeting of the Rauchholz Memorial Library Board was called to order by President S. King at 6:01 p.m.

APPROVAL OF AGENDA: P. Perry moved to approve the agenda. Motion carried.

PUBLIC COMMENTS: none

APPROVAL OF MINUTES: D. Raths made a motion to approve the minutes from the October 5, 2026 regular meeting. Motion carried.

BILLS AND EXPENDITURES: Bills were reviewed for October, 2026. P. Perry made a motion to pay the October bills. A roll call vote was taken: S. McKenzie, yes; S. King, yes; C. Bruse, yes; P. Perry, yes; J. Murphy, yes; D. Raths, yes. Motion carried.

BUDGET REVIEW (FINANCIALS): The Board reviewed the financials for October, during which B. Bluemer pointed out one adjustment in sick time and informed the Board of a recent deposit into the building fund. S. McKenzie moved that the Board approve the financials. A roll call vote was taken: S. McKenzie, yes; S. King, yes; C. Bruse, yes; P. Perry, yes; J. Murphy, yes; D. Raths, yes. Motion carried.

DIRECTOR'S REPORT: B. Bluemer gave her director's report (see attached), and the Board briefly discussed the rise in new library cards. B. Bluemer and A. Glass (youth librarian) were commended for their efforts on the "Not Scary Haunted House."

COMMUNICATIONS: none

OLD BUSINESS:

Library Renovations: B. Bluemer informed the Board of conclusions from the most recent visit by members of Three Rivers Construction, i.e., ceiling and floor plugs. A potential starting date for the addition was discussed.

Fremont Township Contract: No communications having been received by the Library Board, members decided that attendance at the November 9th Fremont Township meeting would facilitate communications. S. McKenzie and J. Murphy will execute that decision.

Ad-Hoc Non-Resident Fee Committee Report: P. Perry reported the results of this committee meeting. Two small adjustments were made, and the following fee schedule will take effect April 1, 2027:
$25 per family: access to physical items in library and programs;
$50 per person: single patron full access to all library services;
$75 per family: family access to all library services. (A family is defined as two adults, living at the same address, along with their minor children.)
P. Perry moved that the above information be adopted. A roll call vote was taken: S. McKenzie, yes; S. King, yes; C. Bruse, yes; P. Perry, yes; J. Murphy, yes; D. Raths, yes. Motion carried.

Ad-Hoc Salary Committee Report: S. McKenzie reported the results of this committee meeting. D. Roths then moved that the Board accept the suggested salary increase: minimum wage increase and health insurance increase to be paid by the Board (this second provision to be effective as of April 1, 2027). A roll call vote was taken: S. McKenzie, yes; S. King, yes; C. Bruse, yes; P. Perry, yes; J. Murphy, yes; D. Raths, yes. Motion carried.

NEW BUSINESS:

Hemlock Business Association Membership Renewal: Following Board discussion, P. Perry moved that the Board renew membership. A roll call vote was taken: S. McKenzie, yes; S. King, yes; C. Bruse, yes; P. Perry, yes; J. Murphy, yes; D. Raths, yes. Motion carried.

Policy Review of Policies P-Y: During review of policies P-Y, the Board approved S. McKenzie's motion to alter this detail: delete "Baker&Taylor" (S-1).

PUBLIC COMMENTS: none

ADJOURNMENT: P. Perry made a motion to adjourn. Motion carried. Meeting adjourned at 7:10 p.m.

Respectfully submitted, James Murphy, Secretary